

Abbeville Harbor & Terminal District Board of Commissioners Meeting Minutes

Date: September 30, 2025

Time: 5:00 PM

Location: Abbeville Harbor & Terminal District Office, 124 North State Street, Suite 100, Abbeville, Louisiana

Call to Order

President James Steen called the meeting to order and led the group in the Pledge of Allegiance.

Attendance

Commissioners' Present: Carlton Campbell, Patrick Duhon, Wayne LeBleu, James Steen, Bud Zaunbrecher

• Commissioner Absent: None

• Others Present: Executive Director Nick Gautreaux, Attorney Roger Boynton, Engineer Kim Touchet, Engineer Brian Primeaux, Secretary Cheryl Broussard, Mark Shirley, retired with Sea Grant, Thu Bui, LSU Ag Center, Lieutenant Joe McGinnis, Commanding Officer of the USCG at Marine Safety Unit Lafayette, Tm McGinnis, Vermillion Parish Police Jury, Coastal Advocate, Shannon, Vermillion Parish Coastal Restoration Committee.

Approval of Minutes

The minutes from August 26, 2025, Regular Meeting were unanimously approved following a motion by Commissioner Patrick Duhon and a second by Commissioner Carlton Campbell.

Public Comments on Agenda Items

Tommy McGinnis with the Vermillion Parish Police Jury Coastal Advocate discussed a dredging project with the Corps of Engineers. The Corps has asked for disposal areas. The Board discussed the dredging project and the disposal site.

Financial Reports

Gautreaux provided financial reports, including the prior month's profit and loss, year-to-date profit and loss, budget vs. actual figures for the month and year to date, the accounts payable list for bill payments, accounts receivable, a summary of the balance sheet, and the profit and loss report.

A motion to accept the financial reports was unanimously approved following a motion by Commissioner Patrick Duhon and seconded by Commissioner Bud Zaunbrecher.

Engineer Kim Touchet informed the Commissioners of the bid opening for the Clean Gulf building. All the bids were considered, and the board subsequently took the award of the bid under advisement.

A motion to review all bids for accuracy and to determine whether costs can be reduced was unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Patrick Duhon.

Gautreaux provided an update to the Commissioners regarding the Line of Credit previously approved at the last meeting. He informed the Board that the Bond Commission is scheduled to convene on October 16th to conduct the hearing and consider final approval of the Line of Credit. Upon receiving approval, the Port will have the authority, if necessary, to proceed with a local financial institution to formally establish and access the Line of Credit.

Engineer Kim Touchet updated the Commissioners on the dredging project. We are waiting for the final permit for the spoil site in Intracoastal City. The other permits have been received.

Engineer Kim Touchet updated the Commissioners on the Hwy 690 project. We submitted the requested information and will likely end up owning the property by the time we get the permit.

Engineer Kim Touchet requested a Resolution from the Board authorizing him to submit a request for Capital Outlay to the State.

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A motion to authorize Primeaux, Soirez, Touchet, and Associates to apply for Capital Outlay for 2026-2027 was unanimously approved following a motion by Commissioner Patrick Duhon and seconded by Commissioner Wayne LeBleu.

Attorney Roger Boynton stated the Cooperative Endeavor Agreement with the Department of Transportation will be signed today and sent off for the Hwy 690 transfer.

Attorney Roger Boynton updated the Commissioners on the Cooperative Endeavor Agreement with the Port of Iberia, stating we have not received anything back from them.

Gautreaux stated that there is a road separating our property at the Intracoastal City Boat Launch, which the Vermilion Parish Police Jury owns, and that the port should acquire it.

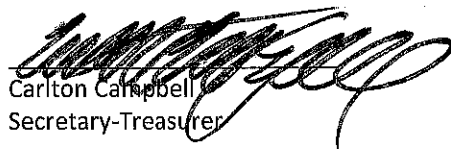
A motion to authorize Gautreaux to meet with the Police Jury and acquire the road separating the Intracoastal City Boat Launch was unanimously approved following a motion by Commissioner Patrick Duhon and seconded by Commissioner Bud Zaunbrecher.

Gautreaux noted that, following the passing of Commissioner Tim Creswell, there is now an open seat on the Board. In accordance with our requirements, we receive nomination recommendations from both the City and the Police Jury. Included in your packet are two letters containing their respective suggested nominations.

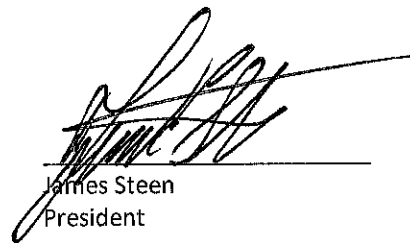
President Steen stated that the following item of business is the election to fill the vacant Board of Directors position. Nominations are now open. Are there any nominations from the floor? Commissioner Carlton Campbell nominated Michael Bertrand. If there are no further nominations, is there a motion to close nominations? A motion to close nominations was unanimously carried following a motion by Commissioner Carlton Campbell and seconded by Commissioner Wayne LeBleu. It has been moved and seconded that nominations be closed. There being only one nominee, the chair will entertain a motion to elect Michael Bertrand. A motion to elect Michael Bertrand as Commissioner of the Abbeville Harbor & Terminal District was unanimously made by Commissioner Carlton Campbell and seconded by Commissioner Wayne LeBleu. Michael Bertrand has been elected to the Board of Directors.

Mark Shirley retired from Louisiana Sea Grant, and Ms. Thu Bui, who is also with Sea Grant and the LSU Ag Center, gave a presentation on having a safe harbor for shrimpers during storms and hurricanes.

A motion to adjourn the meeting was unanimously approved following a motion by Commissioner Patrick Duhon, seconded by Commissioner Wayne LeBleu.



Carlton Campbell
Secretary-Treasurer



James Steen
President